



## HSDC Vulnerable Bursary Application 2025-2026

This form should be completed if you are a student, **aged 16-18** on 31 August 2025 and meet one of the following:

- You are in receipt of Universal Credit in your own name because you are financially supporting yourself and someone who is dependent on you, such as a child or partner.
- You are In Care or are a Care Leaver.
- You are a student in receipt of both Universal Credit **and** Disability Living Allowance or Universal Credit and Personal Independence Payment in your own name.

Section 1 - Student Details			
Surname:		First Name (s):	
Address:			
		Postcode:	Date of Birth:
Home Tel No:	Mobile No:		Student Ref No:
Email address:			
Course Title:			Age on 31 <sup>st</sup> August 2025:

Section 2 – Student Status	Please tick
I live with my parent(s)/carer(s)	
I live alone	
I live with my partner	
Other (please state) (e.g., homeless, sofa surfing)	
I have dependent children, please state their ages	

Section 3 - Please indicate which campus you are studying at:	
Alton Campus	<input type="checkbox"/>
Havant Campus	<input type="checkbox"/>
South Downs Campus	<input type="checkbox"/>

Section 4 – Please provide evidence of one of the following:		
Criteria	Please tick	Evidence Required
Both Universal Credit <b>and</b> Disability Living Allowance or Personal Independence Payments		Benefits Agency letter stating you currently receive Disability Living Allowance or Personal Independence Payments and your latest monthly award notice from your online Universal Credit Account. Please provide the <b>full</b> breakdown which shows how your monthly payment was calculated.
Universal Credit		A copy of your latest award notice, which can be printed from your online account. Please print the <b>full</b> breakdown, which shows how your monthly payment was calculated. For students in receipt of Universal Credit only, we also require <b>one</b> of the below: <ul style="list-style-type: none"> <li>A tenancy agreement (or equivalent)</li> <li>Utility bill in your name</li> <li>Your child’s birth certificate or child benefit letter.</li> </ul>
In care – looked after by a local authority or under a care order.		Written confirmation of your current or previous looked after status from the authority whose care you are under or who provided your care leaving services.
Care leaver – previously looked after for 13 weeks, which began after the age of 14.		

**Section 5 – Name & contact number of Social Worker/Support Worker if applicable**

Name:

Tel No:

**Section 6 – College items required - such as travel passes, course equipment, books, uniform & trips**

You may prefer to pay for your course equipment, uniform, books, etc. direct from your bursary. We would encourage you to do this, so that you do not have to pay out large amounts of money yourself. Your Travel Pass will be paid for separately by the college and will not be deducted from your Bursary. Please indicate below the items that you would like us to deduct. A Student Advisor will meet with you individually to discuss these payments and how the system will work.

Bus Pass		Train Pass		Equipment		Clothing/Uniform	
Trips		UCAS fee		Books		Other	

**Section 7 – Your weekly amount will be paid directly into your bank account. Please complete below and provide evidence e.g., bank card, bank statement or letter from your bank showing your account details.**

Full Name of Account Holder

Name of Bank/Building Society

Sort Code

Account Number

Your account number may not be the same as the cash or debit card number: you can find it on a bank or building society statement. Account Numbers are 8 digits long.

I confirm that all the information I have given is correct and I understand that giving false information which may lead to wrongfully claiming financial help may result in future assistance being stopped and any incorrectly paid funds being recovered. I give permission for College staff and if appropriate, Parents/Carers/Social Workers to be consulted over this application. I agree to HSDC processing personal data contained in this application form for the purpose of administering Financial Assistance. I understand that the bank details on this form will only be used to make my weekly payment and the college will adhere to relevant data protection policies & procedures. Should you require any further information, regarding the processing of your personal data, then please contact [dataprotection@hfdc.ac.uk](mailto:dataprotection@hfdc.ac.uk)

I understand that my weekly payment

- Will be based on 100% attendance, whilst maintaining a good standard of effort and behaviour during my course. Occasional sickness is permitted if the absence procedure is followed.
- Will be paid one week in arrears.
- Will not be made during college holiday periods, such as half terms, Easter, Christmas and the summer.
- Will not be made if I am on holiday or for prolonged periods of absence.

Signature:

Date:

Please return this form to the relevant campus **with your evidence** to: HSDC, Student Travel & Support,

- Alton Campus, Old Odiham Road, Alton, GU34 2LX
- Havant Campus, New Road, Havant, PO9 1QL
- South Downs Campus, College Road, Waterlooville, PO7 8AA

If you have any general enquiries about this application, you may email Alton Campus on [travelandsupport@alton.hfdc.ac.uk](mailto:travelandsupport@alton.hfdc.ac.uk) or Havant & South Downs Campuses on [travelandsupport@hfdc.ac.uk](mailto:travelandsupport@hfdc.ac.uk)