

Section 3 - Mileage Claims Only	
Your vehicle's registration number plate:	

Section 4 – Bank Details	
Name of account holder (including title):	
Sort Code:	Account No.:

Section 5 – Student (or Parent/Carer) Declaration
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I confirm that all the information I have given is correct and to the best of my knowledge. I give permission for college staff and if appropriate, parents/carers to be consulted over this application. I agree that if I am claiming mileage, I have a current driving license (or the parent/carers driving the vehicle holds a current license), the vehicle has a valid insurance policy, is roadworthy and has a current MOT (where required).

I am aware that during busy periods, refunds may take several weeks to reach the nominated bank account. I agree to HSDC processing personal data contained in this application form for the purpose of administering College Financial Assistance. I understand that, if applicable, any bank details on this form will only be used for processing refunds and the college will adhere to relevant data protection policies & procedures. Should you require any further information, regarding the processing of your personal data, then please contact dataprotection@hsvc.ac.uk

Student (or Parent/Carer) Signature): Date:

- Please return this form, plus any public transport tickets to: HSDC, Student Travel & Support,**
- Alton Campus, Old Odiham Road, Alton, GU34 2LX
 - Havant Campus, New Road, Havant, PO9 1QL
 - South Downs Campus, College Road, Waterlooville, Hants, PO7 8AA

For Office Use Only

Date received:	Attendance checked:	
	Tickets checked:	
	Budget Code (LSF/LSA/LSU/LSC)	
	Enter onto system:	
	Total claimed:	
	Date refund raised:	

PRO	
BACS	
SCANNED	